

Effective Presentations: A Guide to Better Management



All managers have a responsibility for getting their message across effectively, whether it be in a formal or informal setting. In this programme you will find out how to ensure that you present information in such a way that you get your message across perfectly by preparing both your delivery and yourself, to bring your audience with you. A Guide to Better Management is a collection of 12 titles based on neuro linguistic programming. This is an approach which can be applied to many business issues and helps you discover your own excellence - a series that can work for everyone, from the shop floor to board level.

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